# **Electronic Records Summit**

## Program

Annual Meeting of the Association of Librarians and Archivists at Baptist Institutions

> July 8-10, 2019 Southern Baptist Historical Library and Archives Nashville, Tennessee

Unless otherwise indicated all sessions and events are held in Room 250, Southern Baptist Convention Building 901 Commerce Street, #400 Nashville, TN 37203

## Monday, July 8

Early Arrival Events

8:00 am -Light Breakfast

8:45 am

9:00 am -**Pre-conference Workshop, SAA Appraisal of Digital Records\*\*** 5:00 pm This workshop reviews the fundamental principles of archival appraisal and appraisal policies and introduces the unique issues that need to be addressed when appraising electronic records. Case studies will highlight the practical aspects of appraisal when dealing with digital records. \*Workshop will break for lunch. List of nearby local lunch options provided. Lunch on your own. \*\*Registration for this workshop is through Society of American Archivists 6:00 pm Dinner Loveless Cafe \*Pay for your own. 8400 TN-100 / Nashville, TN 37221 **Tuesday**, July 9

2<sup>nd</sup> floor common area **Registration Open** 8:00 am – 11:00 am

2<sup>nd</sup> floor common area

Erin Faulder

8:15 am – 8:25 am	Welcome	
8:25 am – 9:10 am	Session A Digitizing State Baptist Newspapers	Moderator: Dylan Priddy Heather Moore Shelia McAlister
9:15 am – 10:20 am	Session B Mo Audio and Video File Conversion and Capture	oderator: Christa Thornsbury Tanya Zanish-Belcher Jill Botticelli Dustin Toone
10:20 am – 10:35 am	Break	
10:35 am – 11:15 am	Session C Capturing Born-Digital Content in Websites and Blogs	Moderator: Steve Gateley Adam Winters Chris Fenner Jennifer Taylor Mary Goolsby
11:20 am – 12:15 pm	Session D Email/Born-Digital Working Files	Moderator: Alan Lefever Scott Peterson Alex Ward Jenny Manasco
12:15 pm – 1:15 pm	Lunch Buffet lunches, catered from Demos' Restaurant *Included with registration	
1:30 pm – 3:00 pm	Session E Digital Records Retention Program at the Archives of the United Methodist Church	Dale Patterson
3:30 pm – 4:30 pm	Tour, SBHLA	
7:00 pm	Dinner *Included with registration. 100 Franklin	Corky's Ribs & Barbeque Rd. / Brentwood, TN 37027
Wednesday,	<u>July 10</u>	
8:15 am – 8:30 am	Devotional	Bob Phillips
8:30 am – 8:45 am	Presentation of Betty Hurtt Meritorious Service Award	Jennifer Taylor

8:45 am – 10:00 am	Panel Discussion Assessment: Electronic Records, Where do we go from here?	Moderator: Taffey Hall Jenny Manasco Mary Goolsby
10:00 am – 10:20 am	Break	Dale Patterson
10:20 am – 10:40 am	Institution and Baptist Historical Collection News and Updates	Jill Botticelli
10:40 am – 11:00 am	Business Meeting Adjournment	
11:00 am – 12:00 pm	Lunch *Boxed lunches, included with registration.	

### **Program Participants**

- Botticelli, Jill. Archivist, Roberts Library, Southwestern Baptist Theological Seminary, Fort Worth, Texas.
- Faulder, Erin. Digital Archivist, Division of Rare and Manuscript Collections, Cornell University Library, Ithaca, New York.
- Fenner, Chris. Digital Archivist, Boyce Centennial Library, Southern Baptist Theological Seminary, Louisville, Kentucky.
- Gateley, Steve. Librarian, Southern Baptist Historical Library and Archives, Nashville, Tennessee.
- Goolsby, Mary. Director and Bob Bullock Archivist, Poage Library, Baylor University, Waco, Texas.
- Hall, Taffey. Director, Southern Baptist Historical Library and Archives, Nashville, Tennessee.

Lefever, Alan. Director, Texas Baptist Historical Collection, Waco, Texas.

- Manasco, Jenny. Digital Archivist, American Baptist Historical Society, Atlanta, Georgia.
- McAlister, Shelia. Director, Digital Library of Georgia, University of Georgia Libraries, Athens, GA.
- Moore, Heather. Head of Special Collections, Leland Speed Library, Mississippi College, Clinton, Mississippi.
- Patterson, Dale. Archivist-Records Administrator, General Commission on Archives and History, United Methodist Church, Madison, New Jersey.

Peterson, Scott. Associate Director, Global Research, International Mission Board, SBC, Richmond, Virginia.

- Phillips, Bob. Director, Library, Gateway Seminary, Ontario, California.
- Priddy, Dylan. Head of Reference Services, Townsend Memorial Library, University of Mary Hardin-Baylor, Belton, Texas.

Taylor, Jennifer. Chair, Special Collection, Library, Samford University, Birmingham, Alabama.

Thornsbury, Christa. Director, Library, Welch College, Gallatin, Tennessee.

Toone, Dustin. Assistant Archivist and Digitization Specialist, Library, Southeastern Baptist Theological Seminary, Wake Forest, North Carolina.

- Ward, Alex. Research and Special Projects Associate, Ethics and Religious Liberty Commission, SBC, Nashville, Tennessee.
- Winters, Adam. Archivist, Boyce Centennial Library, Southern Baptist Theological Seminary, Louisville, Kentucky.
- Zanish-Belcher, Tanya. Director of Special Collections and Archives, Z. Smith Reynolds Library, Wake Forest University, Winston-Salem, North Carolina.